



## SCHOOL TOUR RESERVATION REQUEST FORM

(PLEASE MAKE A COPY OF YOUR RESERVATION FORM)

Teacher/Tour Coordinator Name (Please print) \_\_\_\_\_

School \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Contact/Work # \_\_\_\_\_ E-mail \_\_\_\_\_

PLEASE E-MAIL COMPLETED RESERVATION FORM(S) TO: [kumeyaay\\_toures@poway.org](mailto:kumeyaay_toures@poway.org)

<b>THURSDAY AND FRIDAY MORNINGS FROM 9:30 A.M. – 12:00 P.M. FOR BUS ARRIVAL</b> <b>9:00 A.M. – 11:30 A.M. FOR WALKING OR CARPOOLING</b> <b>MAXIMUM 28 STUDENTS PER TOUR</b> <b>TOUR FEE: \$4 PER STUDENT. TEACHERS/CHAPERONES FREE</b> SCHOOL DISTRICT PURCHASE ORDERS PAYABLE TO 'CITY OF POWAY' ARE PREFERRED					
Form of Transportation		Bus <input type="checkbox"/>	Walking or Carpooling <input type="checkbox"/>		
Teacher's Name, Email address and cell number	Students' Average Age	<u>Requested</u> Tour Date	Number of students	Any students requiring special accommodation? (eg, bee or nut allergy)	

**CANCELLATION POLICY:** No fees will be refunded if school cancels tour within three (3) business days of the scheduled tour date.

**RAIN POLICY:** Please check the following website at 2 pm on the evening prior to your tour:

<http://forecast.weather.gov/MapClick.php?CityName=Poway&state=CA&site=SGX&textField1=32.9628&textField2=-117.035&e=1>

The tour will automatically be cancelled if the prediction for precipitation is 50% or more on the morning of the tour.

**To reschedule please call (858) 668-4781 or email [kumeyaay\\_toures@poway.org](mailto:kumeyaay_toures@poway.org)**

CHECK THIS BOX TO CONFIRM THAT YOU ACCEPT THE CANCELLATION POLICY                      Date

**FORM OF PAYMENT: Please indicate how the tour fee will be paid:**

Purchase Order       Cash       Check       **TOTAL FEE DUE:** \$ .....

Date reservation received: .....      Date reservation confirmed: .....